

JANUARY 2 , 2013

The regular scheduled meeting was called to order by Vice Chairman Warshany at 8pm & Mr. Marini led all present with the salute to the Flag. Mr. Youssef read the Sunshine Statement- Notice of the time , date , location , & agenda of this meeting known was duly published at least 48hrs. in advance of this meeting held by posting in official newspaper of this District . Mr. Spevak was asked to take Roll Call- Flannery, Warshany & Spevak were present. Kirkland is excused & Hogan will be late. Sign in sheet on table for attendance. Others in attendance were : Youssef , Petrics , Marini , Larson , Sacks , Perrone, Tom Kirkland , & Sorscher.

Vice-Chairman Warshany turned meeting over to Mr. Youssef . The Budget Adoption Hearing will begin at 8:05pm . Mr. Youssef read the Budget for 2013 / Jan. thru Dec. 31,2013 . The Budget Election will be held on the third Saturday in February , which will be Feb.16,2013 . Mr. Youssef asked for a motion to Open the Budget Hearing to the Public . Mr. Spevak made a motion to Open the Hearing to the Public at 8:08pm & 2nd by Mr. Flannery ,approved by all. Mr. Youssef asked if there were any comments for discussion , regarding the proposed Budget for 2013, since there were none. Mr. Spevak made a motion to Close the Budget Hearing at 8:10pm & 2nd by Mr. Flannery , approved by all.

Resolution to be made up for approval of Budget Adoption / Jan.- Dec.31,2013 ,motion made by Mr. Flannery & 2nd by Mr. Spevak. Roll Call- Flannery, Spevak & Warshany voted YES. Kirkland & Hogan were absent.

CHIEF'S REPORT-

Sta. 26-2.....Chief Perrone reported responding to 31 fire calls & with 125,69manhrs.

Upcoming Events : Reported By Chief Keaney

1. Jan. 7th Work Detail
2. Jan. 14th Fire Co. mtg.
3. Jan. 21st Truck Detail
4. Jan. 28th Truck Detail
5. Feb. 4th Work Detail
6. Feb. 11th Fire Co. mtg.

Following items reported by Chief Perrone & his Line Officers :

1. Chief Perrone introduced the following New Line Officers & there Duties :
 - Capt. Auletta.....Equipment
 - Lt. Belote.....Radio's
 - Lt. Freuh.....Turnout gear

Sta. 12-1.....Chief Tom Kirkland became New Chief as Jan. 1st. Report was given on fire calls /
/paperwork next mtg. All Vehicles in Service.

Chairman Hogan arrived at 8:20pm & took over running the meeting.

TRUCK REPORT- Sorscher

1. 26-2-66..... Grease,oil change, & oil filter.....Englishtown Auto
Repair wiring to Emergency lights.....East Coast Lighting

- | | | |
|-----|---|------------------|
| 2. | 26-2-67.....New fuel tank float & sensor installed.....(Warranty) | Freehold Chevy |
| | Grease , oil & filter changed..... | Englishtown Auto |
| 3. | 26-2-77.....Repair R/Frt. Spotlight on cab..... | In House |
| 4. | 26-2-78.....Body & fender repairs , paint & lettering..... | Elite Auto Body |
| 5. | 26-2-87.....Grease, oil & filter changed , rotate tires..... | Englishtown Auto |
| 6. | 26-2-90.....Replace bulbs on turntable | In House |
| 7. | 26-2-95.....Repair Onboard mobile fire radio in cab..... | MidState Radio |
| 8. | 26-2-96.....Adjust & tighten R/side mirror frames..... | In House |
| 9. | 26-2-99..... New drivers electric window motor installed..... | Englishtown Auto |
| | Replaced bulb in R/rear directional..... | " " " |
| 10. | ATV 1..... Secure rear spotlight to roof..... | In House |

26-2-95 repairs are needed; replace batteries & onboard charger. Price quote received from Blaze Emergency Equip. LLC on 12/30/12.....amount of \$1,414.82. Also, needs (2) rear tires cost of \$840.00/Edwards Tire. Tires damaged from Storm Sandy
 Engineer Sorscher received prices from UL Global Services/ testing Fire Apparatus: Aerial devices, ground ladders & pumps.

President of the Fire Co.- Sacks

For the Year 2013 ,setting up a Committee for Room renovation.

FIRST AID SQUAD- No one present

LEGAL- Youssouf

1. Resolution- Awarding contract to Helios Const. Corp. for the installation of an epoxy floor coating system. Bid amount : \$29,800.00. Letters were sent out to all other (3) bidders . copy attached
2. Mr. Youssouf asked who are candidates : Flannery & Warshany , Spevak stated there sheets were filled out & returned. Election poll workers were contacted: Carol Flannery & Maryann Marini . Spevak to contact Mr. Youssouf on Jan. 25th if anyone else plans on running for Fire Comm.

AUDITOR- Petrics

1. Adoption of Temporary Budget -2013 . Motion made by Mr. Warshany & 2nd by Mr. Flannery. Roll Call- Warshany, Flannery, Hogan & Spevak voted YES. Kirkland excused
2. Cash Management PlanMotion made by Mr. Warshany , 2nd by Mr. Flannery. Roll call Vote- Warshany,Flannery, Hogan & Spevak voted YES. Kirkland excused
3. No word yet from DCA regarding Budget for 2013

BOOKKEEPER- Larson

Last transactions were written up.

ADMINISTRATOR'S REPORT- Marini

1. Mr. Primiano rec'd cellphone from Pete Hall & Hall to get new cellphone
2. Fusal Fuel Tanks changed fuel tank pump

INSURANCE- Marini

1. Bob Soden / Oliver Soden Agency is present at meeting
2. Inquired about Sickness & Insurance Policies / Claims ,etc.
3. Marini asked about different Training classes that would be available.

TRAINING OFFICER- Keaney

1. Working with Mr. Sacks on various items.
2. Scheduled for Feb.....joint drills with 12-1 & 26-2

IT OFFICER- Hall – Excused

Ladies Auxiliary- No one present

OLD BUSINESS

1. Perrone/ Trailer floor quotes: PL Equip. & First Priority- Sacks stated that type of material they use in a Ambulance, might melt with the hot tires on it. G & G Auto Rhino linings of NJ are guarantee'd
2. Pump tests for Trucks to be handled by Chief Keaney

NEW BUSINESS-

1. ATV Trailer.....G & G Auto DBA Rhino linings of NJ / price quote of \$1,360.00
Part of walls & Floor to be done/ Complete inside of door must be done/ its used as a ramp- driven on
Price quote of \$1360.00 to be chg'd.....Motion made by Mr. Warshany & 2nd by Mr. Flannery, approved by all.
2. Blaze Emergency Equip, LLC.....repairs 26-2-95/ batteries & charger \$1,414.82
Edwards Tire.....Replace (2) rear tires damaged on 26-2-95/ \$840.00 both.
UL testing26-2-90 @ \$1675.00
Motion made by Mr. Warshany to do repairs to 26-2-95 & testing to 26-2-90 & 2nd by Mr. Flannery , approved by all.

Mr. Warshany made a motion to OPEN PUBLIC PORTION at 8:50pm & 2nd by Mr. Flannery, approved by all. NO BUSINESS Mr. Warshany made a motion to CLOSE PUBLIC PORTION at 8:51pm & 2nd by Mr. Flannery , approved by all.

TREASURER'S REPORT- Kirkland/Hogan

Mr. Warshany made a motion to pay all vouchers in the amount of \$130,590.50 & 2nd by Mr. Flannery , approved by all.

Chairman Hogan asked if all Fire Comm had enough time to review minutes of Dec. 5th & Dec. 27th. YES
Mr. Warshany made a motion to accept minutes of Dec. 5th & 2nd by Mr. Flannery, approved by all.
Mr. Warshany made a motion to accept minutes of Dec. 27th & 2nd by Mr. Flannery, approved by all.

GOOD & WELFARE

No Workshop mtg.

Since there was no further business Mr. Flannery made a motion for adjournment at 9:30pm & 2nd by Mr. Warshany, approved by all.

Respectfully submitted,


Joseph F. Spevak
Secretary

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNENT, NEW JERSEY 07763

Bill List
Monthly Meeting January 2, 2013

Adam M. Keaney	885.23
ADP	7,850.21
Charles Sacco	67.41
Chase Manhattan Bank	90,000.00
Chase Manhattan Bank	4,140.00
Document Solutions	132.82
Douglas Frueh	67.41
Elliott Belote	67.41
FireCompanies.com	239.97
First Responder Joint Insurance Fund	26,384.00
John Marini	67.41
Joseph Spevak	67.41
Midstate Mobile Radio	159.00
Muyong Oh	60.99
NetLink Web Services, LLC	199.00
Patrick Flannery	67.41
Richard Hogan	67.41
Timothy Kirkland	67.41

TOTAL \$ 130,590.50

Respectfully submitted,



Timothy Kirkland
Treasurer

LFN 2013-01

January 4, 2013

Contact Information

Director's Office

V. 609.292.6613

F. 609.292.9073

Local Government Research

V. 609.292.6110

F. 609.292.9073

Financial Regulation
and Assistance

V. 609.292.4806

F. 609.984.7388

Local Finance Board

V. 609.292.0479

F. 609.633.6243

Local Management Services

V. 609.292.7842

F. 609.633.6243

Authority Regulation

V. 609.984.0132

F. 609.984.7388

Mail and Delivery

101 South Broad St.

PO Box 803

Trenton, New Jersey 08625-0803

Web:

www.nj.gov/dca/divisions/dlgs

E-mail: dlgs@dca.state.nj.us

Distribution

Municipal & Freeholder Clerks

School Business Officials

Local Procurement Officials

Chief Financial Officers

Local Authority and Fire District
Commissioners

Local Finance Notice

Chris Christie
Governor

Kim Guadagno
Lt. Governor

Richard E. Constable, III
Commissioner

Thomas H. Neff
Director

Limits on Bid Acceptance Dates 2013 Federal and State Holidays

This Local Finance Notice provides local procurement officials a list of all 2013 Federal and State holidays for ensuring local compliance with N.J.S.A. 40A:11-23(a) and N.J.S.A. 18A:18A-21(a) regarding when bids cannot be accepted.

The law places limits on when contracting units can accept bids for local unit and public school contracts. The provision in both laws read as follows:

For all contracts, the date fixed for receiving the bids shall not fall on a Monday, or any day directly following a State or federal holiday.

Currently, all Federal holidays are also State holidays, and many of them fall on Mondays. **The law applies whether or not the contracting unit observes a given holiday.** Also note that Lincoln's Birthday is no longer a State holiday. The law supersedes local holiday observance. In addition, the Division advises that the law also applies to receipt of requests for proposals under competitive contracting.

The law does not apply to quotations or professional services, because the "10 days before receipt of bids" requirement does not apply. Also, board of education transportation contracts, pursuant to N.J.S.A. 18A:39-1 et seq., are not governed by the law.

In addition to "no-bid Mondays," the table on Page 2 of this Notice may be helpful to contracting units desiring to use the date following the Monday or holiday in 2013. The full laws are reprinted following the table.

Recipients of this Notice are asked to share it with their procurement staff, governing bodies, chief executive and administrative officers, legal counsel, engineers, and architects. The information should especially be shared with those individuals responsible for the development and preparation of specifications, and for the scheduling and receipt of bids and proposals.

Approved: Thomas H. Neff, Director, Division of Local Government Services

2013 Table of State and Federal Holiday Bid Acceptance Dates

In addition, bids may not be accepted on any Monday.

Holiday (no bids received)	Date	Day	Bid Due Day	Bid Due Date
New Year's Day	1/1/2013	Tuesday	Thursday	1/3/2013
Martin Luther King, Jr.'s Birthday	1/21/2013	Monday	Wednesday	1/23/2013
President's Day (Washington's Birthday)	2/18/2013	Monday	Wednesday	2/20/2013
Good Friday*	3/29/2013	Friday	Tuesday	4/1/2013
Memorial Day	5/27/2013	Monday	Wednesday	5/29/2013
Independence Day	7/4/2013	Thursday	Tuesday	7/9/2013
Labor Day	9/2/2013	Monday	Wednesday	9/4/2013
Columbus Day	10/14/2013	Monday	Wednesday	10/16/2013
Election Day*	11/5/2013	Tuesday	Thursday	11/7/2013
Veteran's Day observed	11/11/2013	Monday	Wednesday	11/13/2013
Thanksgiving Day	11/28/2013	Thursday	Tuesday	12/3/2013
Christmas Day	12/25/2013	Wednesday	Friday	12/27/2013

* State Holiday only (not federal)

Laws and Rules Related to Postponement and Issuing Addenda to Bids

N.J.A.C. Rules Applying to Local and Public School Contracting Units

5:34-9.3 Cancellation or postponement of receipt of bids or proposal

(a) Publicly announced receipt of bids or competitive contracting proposals shall be considered cancelled when the contracting unit must amend or modify the bid specifications and cannot meet the requirements of N.J.S.A. 40A:11-23 and 18A:18A-21. The following procedures shall be used in the event a contracting unit cancels the receipt of publicly advertised bids or competitive contracting proposals:

1. All vendors who have either submitted bids or proposals, or received specifications or request for proposals, shall be notified by telephone, fax, or e-mail that the receipt thereof has been cancelled, the reason therefore, and notification regarding the return of the unopened bids pursuant to this section.
2. The contracting unit shall allow vendors to retrieve bids or proposals that had been:
 - i. Submitted at or before the time of cancellation;
 - ii. Previously sent but had not arrived by the time of cancellation; or
 - iii. For those not picked up by a vendor within 10 business days of being notified of their availability, the contracting unit shall return them, unopened, by certified mail or other delivery service that provides a delivery receipt.
3. On the day and time originally scheduled for receipt of bids or proposals, a notice shall be posted at the place where bids were to have been received, stating that the receipt of bids or proposals has been cancelled. No bids or proposals are to be received at this time.
4. All advertisements for the receipt of rescheduled bids or proposals must adhere to the requirements of N.J.S.A. 40A:11-23 or 18A:18A-21, as appropriate to the contracting unit for the statutory number of days between notice and when new bids or proposals can be received.

(b) Publicly announced receipt of bids or competitive contracting proposals shall be considered postponed when an unforeseen circumstance occurs that would affect or prohibit the opening of bids or proposals. The opening of the bids or proposals must occur within five days, excluding Saturdays, Sundays, and holidays, of the original date of the receipt of bids or proposals. The following procedures shall be used in the event a contracting unit must postpone the receipt of publicly advertised bids or competitive contracting proposals:

1. As soon as practicable, all vendors who have either submitted bids or proposals, or received specifications or request for proposals, shall be notified by telephone, fax, or e-mail that the receipt thereof has been postponed and the reason therefore.
2. If possible, on the day and time originally scheduled for receipt of bids or proposals, a notice shall be posted at the place where bids were to have been received, stating that the receipt of bids or proposals has been postponed.
3. In the event of a postponement, no bids or proposals shall be opened.

Local Public Contracts Law

40A:11-23. Advertisements for bids; bids; general requirements

...

c. Notice of revisions or addenda to advertisements or bid documents shall be provided as follows:

1) For all contracts except those for construction work and municipal solid waste collection and disposal service, notice shall be published no later than seven days, Saturdays, Sundays, and holidays excepted, prior to the date for acceptance of bids, in an official newspaper of the contracting unit and be provided to any person who has submitted a bid or who has received a bid package, in one of the following ways: i) in writing by certified mail or ii) by certified facsimile transmission, meaning that the sender's facsimile machine produces a receipt showing date and time of transmission and that the transmission was successful or iii) by a delivery service that provides certification of delivery to the sender.

2) For all contracts for construction work, notice shall be provided no later than seven days, Saturdays, Sundays, or holidays excepted, prior to the date for acceptance of bids, to any person who has submitted a bid or who has received a bid package in any of the following ways: i) in writing by certified mail or ii) by certified facsimile transmission, meaning that the sender's facsimile machine produces a receipt showing date and time of transmission and that the transmission was successful or iii) by a delivery service that provides certification of delivery to the sender.

3) For municipal solid waste collection and disposal contracts, notice shall be published in an official newspaper of the contracting unit and in at least one newspaper of general circulation published in the State no later than seven days, Saturdays, Sundays, and holidays excepted, prior to the date for acceptance of bids.

d. Failure of the contracting unit to advertise for the receipt of bids or to provide proper notification of revisions or addenda to advertisements or bid documents related to bids as prescribed by this section shall prevent the contracting unit from accepting the bids and require the readvertisement for bids pursuant to subsection a. of this section. Failure to obtain a receipt when good faith notice is sent or delivered to the address or telephone facsimile number on file with the contracting unit shall not be considered failure by the contracting unit to provide notice.

Public School Contracts Law

18A:18A-21. Advertisements for bids; bids; general requirements

...

c. Notice of revisions or addenda to advertisements or bid documents shall be provided as follows:

(1) For all contracts except those for construction work, notice shall be published no later than seven days, Saturdays, Sundays, and holidays excepted, prior to the date for acceptance of bids, in an official newspaper of the board of education and be provided to any person who has submitted a bid or who has received a bid package, in one of the following ways: (a) in writing by certified mail or (b) by certified facsimile transmission, meaning that the sender's facsimile machine produces a receipt showing date and time of transmission and that the transmission was successful or (c) by a delivery service that provides certification of delivery to the sender.

(2) For all contracts for construction work, notice shall be provided no later than seven days, Saturdays, Sundays, or holidays excepted, prior to the date for acceptance of bids, to any person who has submitted a bid or who has received a bid package in any of the following ways: i) in writing by certified mail or ii) by certified facsimile transmission, meaning that the sender's facsimile machine produces a receipt showing date and time of transmission and that the transmission was successful or iii) by a delivery service that provides certification of delivery to the sender.

d. Failure of the board of education to advertise for the receipt of bids or to provide proper notification of revisions or addenda to advertisements or bid documents related to bids as prescribed by this section shall prevent the board of education from accepting the bids and require the readvertisement for bids pursuant to subsection a. of this section. Failure to obtain a receipt when good faith notice is sent or delivered to the address or telephone facsimile number on file with the board of education shall not be considered failure by the board of education to provide notice.....

MANALAPAN TOWNSHIP FIRE DISTRICT NO. 2

MONMOUTH COUNTY, NEW JERSEY

CASH MANAGEMENT PLAN

Be it resolved by the Board of Fire Commissioners Fire District No. 2 of the Township of Manalapan, County of Monmouth, that for the year 2013, the following shall serve as the cash management plan of the Manalapan Township Fire District No. 2.

1. Cash Management and Investment Objectives

The Manalapan Township Fire District No. 2 objectives in this area are:

- A. Preservation of capital.
- B. Adequate safekeeping of assets.
- C. Maintenance of liquidity to meet operating needs.
- D. Diversification of the District's portfolio to minimize risks associated with individual investments.
- E. Investment of assets in accordance with State and Federal Laws and regulations.

2. Designation of Official Depositories

1. The following Government Unit Depository Protection Act (GUDPA) approved banks are authorized depositories for deposit of funds:
Brunswick Bank & Trust.
2. Designated official depositories are required to submit to the Treasurer a copy of the Governmental Unit Deposit Protection Act Notification of eligibility, which is filed semi-annually with the Department of Banking each June 30th and December 31st of each year.
3. Designated official depositories are required to submit to the Treasurer a copy of the institution's "Annual Report" on an annual basis.

3. Designation of Security Broker/Dealers

1. The following are approved security broker/dealers: None

4. Cash Management

1. All funds shall be deposited within 48 hours of receipt in accordance with N.J.S.A. 40A:5-15.
2. The Treasurer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.
3. The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.
4. Investment decisions shall be guided by the cash flow projections prepared by the Treasurer.

5. Permissible Investments

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America.
2. Government money market mutual funds.
3. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
4. Bonds or other obligations of the local unit or school districts of which the local unit is a part of.
5. Any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments.
6. Local government investment pools.
7. New Jersey State Cash Management Fund.
8. Repurchase agreements of fully collateralized securities.

6. Authority for Investment Management

1. The Treasurer is authorized and directed to make investments on behalf of the District. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

7. Safekeeping

1. Securities purchased on behalf of the District shall be delivered electronically or physically to the District's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the District.

8. Reporting

1. The Treasurer shall report to the Board of Fire Commissioners all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

9. Audit

1. The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

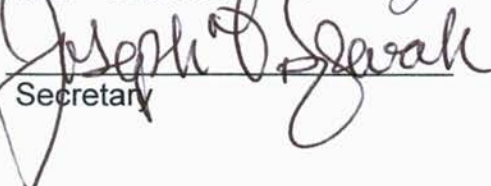
10. Disposition of Abandoned Property

1. The Treasurer shall escheat to the State of New Jersey Checks which remain outstanding for twelve or more months after the date of issuance.

Approved By:


Chairman


Vice - Chairman


Secretary


Treasurer


Vice Secretary

**Manalapan Township Fire District No. 2
Resolution
Adoption of Temporary Budget - 2013 Year**

Whereas, N.J.S.A. 40A:14-78.17 provides for the adoption of a temporary budget prior to voter approval of the adopted budget; and

Whereas, adoption of a temporary budget may be made by resolution adopted prior to January 15, to make appropriations to provide for the period between the beginning of the fiscal year and budget approval by the voters; and

Whereas, the total appropriations of the temporary budget so made shall not exceed 14% of the total of the appropriations made for all purposes in the budget for the preceeding fiscal year excluding, in both instances, appropriations made for interest and debt redemption charges and capital improvements; and

Whereas, the total appropriations for the preceeding fiscal year amounts to \$ 937,441.00 excluding debt of \$ 186,895.00 and capital appropriations of \$ 188,000.00; and

Whereas, 14% of \$ 937,441.00 amounts to \$ 131,242.00;

Now, therefore, be it resolved by the commissioners of the Manalapan Township Fire District No. 2 of the County of Monmouth that a temporary budget for the 2013 year be adopted in the amount of \$ 131,242.00 excluding debt and capital appropriations.

**Manalapan Township Fire District # 2
2013 Temporary Fire District Budget
N.J.S.A. 40A:14-78.17**

Preceding Fiscal Year (2012)

Total Appropriations (including debt & capital)

1,312,336.00

Excluding Debt:

(186,895.00)

Total 2012 year excluding debt

1,125,441.00

Excluding Capital Improvements:

Sewer & Building Improvements

(125,000.00)

Reserve For Future Capital Outlays

(63,000.00)

Total 2012 year capital improvements

(188,000.00)

Net 2012 yr Appropriations (excluding debt & capital improvements)

937,441.00

Multiplied by 14%

0.14

Temporary Appropriations 2013 year (excluding capital & debt)

131,241.74

Including 2013 Debt:

189,835.00

Including Capital Improvements:

Other Improvements

0.00

Reserve For Future Capital Outlays

188,000.00

Total 2013 year capital improvements

188,000.00

Temporary Budget 2013 year

509,076.74

Temporary Budget 2013 Year

Operating Appropriations

131,241.74

Debt

189,835.00

Capital

188,000.00

Temporary Budget 2013 year

509,076.74

TEMPORARY OPERATING BUDGET 2013 YEAR

131,241.74



Joseph D. Youssouf

Attorney at Law

137 Route 9 South • P.O. Box 809
Manalapan, New Jersey 07726
732/972-3010
Fax 732/972-1521

December 28, 2012

Hoffman Floor Covering Corp.
2 Commerce Dr. Farmingdale, N.Y. 11735-1206

Engine Bay Floors
P.O. Box 341 Macungie, PA. 18062

Imperial Flooring Systems, Inc.
56 Bowne Ave. Freehold, N.J. 07728

Helios Construction Inc. 1321A
Allenhurst Ave. Ocean, N.J. 07712

Re: Manalapan Twp. F.D. No.2 Epoxy Floor Coating Bid

Dear Bidders:

Accompanying this correspondence is a copy of a Resolution which was adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township, N.J. The Resolution is self-explanatory. Also enclosed herewith please find your bid security documents.

The Board has instructed me to thank you for participating in this bid program. Should you have any questions or concerns please feel free to contact the undersigned at your convenience.

Very truly yours,

A handwritten signature in black ink, appearing to read "J. D. Youssouf". The signature is fluid and cursive, with a large initial "J" and "Y".

Joseph D. Youssouf

cc: Brd. F. Comm.

12/5/12

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 2 TOWNSHIP OF MANALAPAN AWARDED
A CONTRACT TO HELIOS CONSTRUCTION CORP. FOR THE
INSTALLATION OF AN EPOXY FLOOR COATING SYSTEM**

WHEREAS; The Board of Fire Commissioners published a Notice and Invitation to Bidders for the submission of sealed bids for the installation of an epoxy floor coating system in the Sweetmans Lane firehouse; and

WHEREAS; Sealed bids were received on October 3, 2012 from the following specified bidders in the following specified amounts:

1. Imperial Flooring Systems, Inc., 56 Bowne Ave. Freehold, N.J.
07728 Bid amount: \$45,300.00;
2. Hoffman Floor Covering Corp. 2 Commerce Dr. Farmingdale, N.Y.
11735-1206 Bid amount: \$42,600.00;
3. Engine Bay floors P.O. box 341 Macungie, PA. 18062
Bid amount: \$45,732.0200.00;
4. Helios construction , Inc. 1321A Allenhurst Ave. Ocean, N.J. 07712
Bid Amount: \$29,800.00; and

WHEREAS; The lowest responsible bid was submitted by Helios Construction, Inc. bid, which bid was complete without exception; and

WHEREAS; Adequate funds exist in the current or previously adopted budget of the Board of Fire Commissioners to fund the proposed purchase.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that a contract is hereby awarded to Helios Construction Inc. of Ocean, N.J. in the amount of \$29,800.00.

BE IT FURTHER RESOLVED THAT certified true copies of this Resolution be forwarded to all bidders and that the bid security posted by all other bidders be returned to said bidders by the Clerk of the Board.

Moved by: KIRKLAND

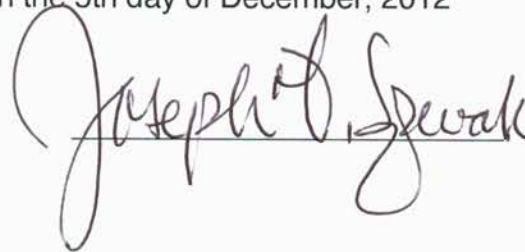
Seconded by: FLANNERY

Roll Call Vote:

Ayes: 5 Nays: 0 Absent: 0 Abstain: 0

KIRKLAND, FLANNERY, WARSHANY, HOGAN, SPEVAK

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on the 5th day of December, 2012

 Clerk

STATE OF NEW JERSEY } SS
COUNTY OF ESSEX

Stephanie Wiggins

Being duly sworn, according to law, on his/her oath sayeth that
he/she is CLERK of the

Star-Ledger, in said County of Essex, and that the notice, of

which the attached is a copy, was published in said paper
on the 28th day of December

and continued therein for one day
successively, at least once in each

for _____

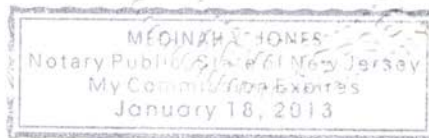
Stephanie Wiggins

Sworn to and subscribed

before me this 6th

day of March, 2013

[Signature]
NOTARY PUBLIC of NEW JERSEY



MANALAPAN TOWNSHIP FIRE DISTRICT NO. 2
NOTICE OF FIRE DISTRICT BUDGET HEARING

TAKE NOTICE: On January 2, 2013 the Board of Fire Commissioners of Fire District No. 2 Manalapan Township will convene a hearing on the District's proposed budget for the year 2013. The hearing will commence at 8:00 p.m. at the Fire District's headquarters offices in the Manalapan Township Volunteer Fire Company No.1 firehouse Sweetmans Lane Manalapan Twp., New Jersey.

A copy of the proposed budget is available at the Firehouse for public review during regular business hours the week immediately preceding the Public Hearing date.

TAKE FURTHER NOTICE: The closing date of the filing of nominating petitions for persons wishing to run for the office of Fire Commissioner is January 21, 2013. Nominating petitions are available at the Firehouse from the Clerk of the Board.
Richard Hogan, Chairman
12/28/2012 \$46.40

JAN. 2013

STATE OF NEW JERSEY } SS
COUNTY OF ESSEX

MANALAPAN TOWNSHIP FIRE DISTRICT NO. 2
NOTICE OF BUDGET ADOPTION AND ANNUAL REFERENDUM

TAKE NOTICE: After a Public Hearing held on January 2, 2013 the following budget was adopted by the Board of Fire Commissioners for the year 2013:

OPERATING APPROPRIATIONS	
Current Operating Expenses:	\$909,809.00
CAPITAL APPROPRIATIONS:	
a. Debt Service	\$189,835.00
b. Total Capital Improvements	\$ -0-
c. Reserve for future Capital Outlays	\$188,000.00
d. Length of Service Award Program	\$51,000.00
TOTAL APPROPRIATIONS:	
Total revenues and fund balance	\$1,338,644.00
utilized to defray taxation:	\$261,881.00
AMOUNT TO BE RAISED BY TAXES:	\$1,076,763.00

TAKE FURTHER NOTICE: The annual election for the office of Fire Commissioner Referendum will be held on February 16, 2013. The polls will be open between the hours of 2:00 p.m. and 9:00 p.m. and the polling place will be the Manalapan Township Volunteer Fire Company No. 1 Firehouse located adjacent to Sweetmans Lane Manalapan, New Jersey
Richard Hogan, Chairman

James Molares

according to law, on his/her oath sayeth that
CLERK _____ of the

aid County of Essex, and that the notice, of
id is a copy, was published in said paper

14th day of January

ein for _____

ast once in each _____

for one day

CH

Sworn to and subscribed

before me this 16th

day of January, 2013

[Signature]

NOTARY PUBLIC of NEW JERSEY

